

# Agenda

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## *Town of Fairview*



### **Agenda** Town Council Meeting **November 12, 2024 @ 6:30 pm**

*Meeting will be in the Fairview Town Hall Meeting Room*

- 1. Call the meeting to order: --- Mayor Wilfong**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Agenda Changes**
  - 4.A. Approval of Agenda
- 5. Approval of Consent Agenda:**
  - 5.A. Financial and Tax Reports--- *Report Accepted as Information (including Pending Bills documentation provided at meeting)*
  - 5.B. Land Use Report---*Report Accepted as Information*
  - 5.C. Fairview Park Event September Draft Minutes (*Minutes Accepted as Information, No October Meeting*)
  - 5.D. Fairview Park Facility September Draft Minutes (*Minutes Accepted as Information, No October Meeting*)
  - 5.E. Planning Board September/October Draft Minutes (*No September/October Meeting*)

# Agenda

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5.F. Approve Council Minutes for September 10, 2024, September 11, 2024 and October 8, 2024

5.G. Resolution Prohibiting Viewing of Pornography

5.H. Proclamation for Veterans Day 2024

**6. Public Comments**

**7. Presentations:**

**8. Items of Business:**

8.A. **Discuss request** for funds from Turning Point, Inc. in the amount of \$500.00 – *Jessie Lindberg, Turning Point*

8.B. **Discuss** Amphitheater Site Improvement Budget – *Jon Woods, Benesch*

8.C. **Discuss request** for funds from Piedmont High Band Boosters Club in the amount of \$1,500.00 --- *Kristy Isaacs*

8.D. **Discuss** Fairview Internal Controls --- *John Biggers*

**9. Council Comments:**

**10. Adjournment**

**AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS**

**\*\* Public Comments are limited to 3 minutes**

# Consent Agenda

A consent agenda is an effective means of managing the length of a meeting. It is normally made up of routine items that are not controversial in nature and upon which no further discussion is anticipated. Action on the consent agenda usually occurs early in the meeting with all items listed being approved by one motion and vote.

If any member of the governing body feels the need to discuss one or more of the items more fully, the item may be removed from the consent agenda and placed on the regular agenda.

**Town of Fairview**  
**Balance Sheet**  
As of October 16, 2024

	Oct 16, 24	Oct 16, 23
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings		
First National Bank	979,519.15	788,641.38
<b>Total Checking/Savings</b>	979,519.15	788,641.38
<b>Other Current Assets</b>		
Franchise Tax Receivable	29,370.52	29,411.05
Investments		
Investments NCCMT	1,178.60	1,113.77
<b>Total Investments</b>	1,178.60	1,113.77
Prepaid assets	3,201.00	0.00
Sales Tax Receivable	9,490.46	8,959.45
Sales tax refund	0.00	2,006.73
Sales tax refund - Park grant	0.00	1,316.03
Taxes receivable	1,571.07	999.37
Taxes receivable - ad valorem	-605.37	208.70
Taxes receivable - motor veh	1,350.31	1,217.10
<b>Total Other Current Assets</b>	45,556.59	45,232.20
<b>Total Current Assets</b>	1,025,075.74	833,873.58
<b>Fixed Assets</b>		
Accumulated Depreciation	-726,892.15	-616,754.58
Building and Improvements	1,425,017.90	1,413,376.32
Computer Equipment	8,962.00	10,073.66
Construction in Progress	42,615.27	33,455.27
Furniture and Equipment	1,698.00	1,698.00
Land	734,289.94	734,289.94
Land improvements	75,870.00	17,545.00
Park equipment	191,230.76	171,130.76
Rental House	137,436.59	137,436.59
<b>Total Fixed Assets</b>	1,890,228.31	1,902,250.96
<b>TOTAL ASSETS</b>	<b>2,915,304.05</b>	<b>2,736,124.54</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable		
Accounts Payable	8,000.00	19,008.65
<b>Total Accounts Payable</b>	8,000.00	19,008.65
<b>Other Current Liabilities</b>		
Accrued payroll	7,939.35	4,599.02
Deferred revenue - ad valorem	1,571.66	999.37
Payroll Liabilities	35.94	21.30
Prepaid taxes	27.03	19.28
Security deposit - rental house	1,450.00	1,450.00
<b>Total Other Current Liabilities</b>	11,023.98	7,088.97
<b>Total Current Liabilities</b>	19,023.98	26,097.62
<b>Long Term Liabilities</b>		
Cumulative rent reserve	26,701.50	6,520.00
Note payable on park land	400,000.00	440,000.00
<b>Total Long Term Liabilities</b>	426,701.50	446,520.00
<b>Total Liabilities</b>	445,725.48	472,617.62

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10/16/24

Accrual Basis

**Town of Fairview**  
**Balance Sheet**  
**As of October 16, 2024**

	<u>Oct 16, 24</u>	<u>Oct 16, 23</u>
Equity		
Allocated equity rent reserve	-26,701.50	-6,520.00
Amount to be provided for LTD	-400,000.00	-440,000.00
Equity		
Fixed assets	1,890,228.31	1,902,250.96
Total Fund Balance	<u>1,207,568.00</u>	<u>1,207,568.00</u>
Total Equity	3,097,796.31	3,109,818.96
Retained Earnings	-135,068.46	-331,635.09
Net Income	<u>-66,447.78</u>	<u>-68,156.95</u>
Total Equity	<u>2,469,578.57</u>	<u>2,263,506.92</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>2,915,304.05</u></b>	<b><u>2,736,124.54</u></b>

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Town of Fairview  
 Operating Actual vs Budget  
 Year ended 06/30/25

Ordinary Income/Expense	<u>Operating</u>	Budget	Actual Fav to Budget
<b>Income</b>			
Ad Valorem taxes	17,461.65	116,000.00	-98,538.35
Alcoholic beverage	0.00	14,000.00	-14,000.00
Donation	2,182.20		2,182.20
Festival income - vendors, etc	380.00		380.00
Fund balance appropriated		49,556.00	-49,556.00
Interest on delinquent taxes	213.67		213.67
Investment income	1,029.94		1,029.94
Motor vehicle taxes	2,616.72	14,000.00	-11,383.28
Rent reserve for park capital items	4,465.00	20,000.00	-15,535.00
Sales and use tax	19,482.58	57,000.00	-37,517.42
Utility Franchise taxes	29,370.52	130,000.00	-100,629.48
Zoning fees	3,875.00	17,000.00	-13,125.00
<b>Total Income</b>	<u>81,077.28</u>	417,556.00	-336,478.72
<b>Expense</b>			
Advertising and Promotion	14.92	1,000.00	985.08
Audit fees	0.00	10,000.00	10,000.00
Bank Service Charges	105.81	500.00	394.19
Capital outlay - Park	3,600.00	0.00	-3,600.00
Capital outlay - Office renovation	0.00	12,000.00	12,000.00
Debt repayment	0.00	55,600.00	55,600.00
Dues and Subscriptions	5,767.00	6,200.00	433.00
Festival expense	1,771.10	20,000.00	18,228.90
Grants	0.00	3,000.00	3,000.00
Insurance Expense	9,156.00	8,200.00	-956.00
Internet and website	2,084.66	11,000.00	8,915.34
Legal fees	3,237.30	10,000.00	6,762.70
Miscellaneous Expense	100.00	2,000.00	1,900.00
Office expense	11,035.96	39,000.00	27,964.04
Office utilities	2,062.68	6,500.00	4,437.32
Park Maintenance	11,891.31	55,000.00	43,108.69
Park Utilities	1,897.96	5,200.00	3,302.04
Payroll Expenses	52,810.89	57,809.00	4,998.11
Payroll Taxes	0.00	10,422.00	10,422.00
Planning and zoning	0.00	56,981.00	56,981.00
Professional Fees	0.00	7,000.00	7,000.00
Rental house repairs, etc	1,260.74	2,000.00	739.26
Salaries - Park	0.00	21,444.00	21,444.00
Solid Waste Manage cost share	0.00	8,000.00	8,000.00
Tax collection fees	295.05	2,200.00	1,904.95
Telephone Expense	175.46	1,000.00	824.54
Training expense	0.00	500.00	500.00
Travel expense	0.00	0.00	0.00

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Town of Fairview  
Operating Actual vs Budget  
Year ended 06/30/25

	<u>Operating</u>	<u>Budget</u>	<u>to Budget</u>
Zoning administration	1,622.06	5,000.00	3,377.94
Total Expense	<u>108,888.90</u>	<u>417,556.00</u>	308,667.10
Net Ordinary Income	<u>-27,811.62</u>	0.00	-27,811.62
Net Income	<u><u>-27,811.62</u></u>		

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9:41 AM

10/16/24

Accrual Basis

### Town of Fairview Transactions by Account

As of October 31, 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>First National Bank</b>								
Bill Pmt -Check	10/01/2024	104616		Union County Regis...	Sanders property		26.00	991,887.04
Deposit	10/01/2024				Deposit	8,951.00		991,861.04
Deposit	10/03/2024				Deposit	50.00		1,000,812.04
Deposit	10/04/2024				Deposit	60.00		1,000,862.04
Bill Pmt -Check	10/07/2024	104617		CompuNetworkd			361.58	1,000,922.04
Bill Pmt -Check	10/07/2024	104618		Cox Law Firm, PLLC	Macon zoning issue		1,822.50	1,000,560.46
Bill Pmt -Check	10/07/2024	104619		Ed Humphries	Reimbursement of expenses		49.45	998,737.96
Bill Pmt -Check	10/07/2024	104620		Lancaster News, Pa...	Public hearing notice		14.92	998,688.51
Bill Pmt -Check	10/07/2024	104621		Randolph Rose Coll...	Fishermens statute		3,600.00	995,073.59
Bill Pmt -Check	10/07/2024	104622		Taylor's Landscapin...	Monthly lawn care		3,458.33	991,615.26
Bill Pmt -Check	10/07/2024	104623		Taylor Stegall	Cleaning		100.00	991,515.26
Bill Pmt -Check	10/07/2024	104624		Teresa Clontz	Cleaning		100.00	991,415.26
Paycheck	10/08/2024	104625		Darrell H. Baucom			1,125.61	990,289.65
Paycheck	10/08/2024	104631		Michael L Starnes			2,047.87	988,241.78
Paycheck	10/08/2024	104633		Spencer L Thomas			896.94	987,344.84
Paycheck	10/08/2024	104634		Tania Hernandez Vi...			795.96	986,548.88
Paycheck	10/08/2024	104635		Teresa Gregorius			1,437.25	985,111.63
Paycheck	10/08/2024	104626		David M Link			138.52	984,973.11
Paycheck	10/08/2024	104627		Edward D Humphries			2,900.16	982,072.95
Paycheck	10/08/2024	104628		Gary H Wilfong			184.70	981,888.25
Paycheck	10/08/2024	104629		John A Biggers, Jr.			138.53	981,749.72
Paycheck	10/08/2024	104630		Kerry K Price			138.53	981,611.19
Paycheck	10/08/2024	104632		Patricia H. Kindley			138.53	981,472.66
Liability Check	10/08/2024	To Print		IRS	55-0789092		3,369.24	978,103.42
Liability Check	10/08/2024	To Print		NC Dept of Revenue	600391020		347.00	977,756.42
Check	10/08/2024	104636		Love Plumbing and ...	Repair urinal at Park		747.21	977,009.21
Check	10/08/2024	104637		Union County Public...	Park water		321.83	976,687.38
Check	10/08/2024	104638		Signs Now	Advertising for Festival		91.10	976,596.28
Check	10/08/2024	104639		Brian Minor	Parking for festival		500.00	976,096.28
Check	10/08/2024	104640		Todd Donaldson	Festival driver		140.00	975,956.28
Check	10/08/2024	104641		Grier Donaldson	Festival driver		140.00	975,816.28
Check	10/08/2024	104642		Jimmy Huntley	Festival DJ		300.00	975,516.28
Check	10/08/2024	104643		Union County Tract...	Festival parking		300.00	975,216.28
Check	10/08/2024	104644		Theresa Donaldson	Face painting		300.00	974,916.28
Deposit	10/10/2024				Deposit	100.00		975,016.28
Deposit	10/10/2024				Deposit	100.00		975,116.28
Deposit	10/14/2024				Deposit	4,894.51		980,010.79
Check	10/15/2024	Draft		Duke Energy	Park utilities		489.52	979,521.27
Check	10/15/2024	Draft		Duke Energy	Office utilities		431.56	979,089.71
Deposit	10/15/2024				Deposit	1,232.72		980,322.43
Bill Pmt -Check	10/16/2024	104645		N Focus	Zoning compliance		652.34	979,670.09
Check	10/16/2024	104646		Killingsworth Enviro...	Pest control		150.94	979,519.15
Check	10/21/2024	Draft		Spectrum			249.98	979,269.17
Total First National Bank						15,388.23	28,006.10	979,269.17
<b>TOTAL</b>						<b>15,388.23</b>	<b>28,006.10</b>	<b>979,269.17</b>





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10/16/24

Accrual Basis

**Town of Fairview**  
**Transaction Detail By Account**  
 July 2024 through June 2025

Type	Date	Num	Name	Memo	Clr	Debit	Credit	Balance
<b>Park Maintenance</b>								
Bill	07/25/2024	07252024	Gary Wilfong_	Supplies from Lowes		624.70		624.70
Bill	07/26/2024	1701	Taylor's Landscaping...	Lawn care		2,933.33		3,558.03
Bill	08/06/2024	08062024	Gary Wilfong_	Park supplies		36.96		3,594.99
Check	08/13/2024	104581	FNB Commercial Cre...	Payment on credit card		1,003.16		4,598.15
Bill	09/03/2024	1722	Taylor's Landscaping...	Lawn care		2,933.33		7,531.48
Check	09/10/2024	104610	FNB Commercial Cre...			679.29		8,210.77
Bill	10/01/2024	1724	Taylor's Landscaping...	Monthly lawn care		2,933.33		11,144.10
Check	10/08/2024	104636	Love Plumbing and A...	Repair urinal at Park		747.21		11,891.31
Total Park Maintenance						11,891.31	0.00	11,891.31
<b>TOTAL</b>						<b>11,891.31</b>	<b>0.00</b>	<b>11,891.31</b>

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10/16/24

Accrual Basis

### Town of Fairview Transaction Detail By Account

July 2024 through June 2025

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Office expense</b>								
Bill	07/08/2024	07082...		Perry Laney Septic Tank	pump septic tank	300.00		300.00
Bill	07/09/2024	07092...		Teresa Clontz	Cleaning town hall	100.00		400.00
Bill	07/16/2024	07162...		William L. Davis Jr.	Deposit on painting job	1,800.00		2,200.00
Bill	07/19/2024	07192...		Perry Laney Septic Tank	Pump septic tank	300.00		2,500.00
Bill	07/22/2024	07222...		Taylor Stegall	Cleaning	100.00		2,600.00
Check	07/25/2024	Draft		Great American Financial ...	Copier lease	178.11		2,778.11
Bill	07/26/2024	1701		Taylor's Landscaping Ser...	Lawn care	525.00		3,303.11
Check	07/31/2024	Draft		Great American Financial ...	Copier	178.11		3,481.22
Bill	07/31/2024	07312...		Teresa Clontz	Cleaning	100.00		3,581.22
Bill	08/01/2024	21997		Byrum Heating & AC, Inc.	HVAC repair	185.48		3,766.70
Bill	08/02/2024	08022...		Perry Laney Septic Tank	Pump septic tank	300.00		4,066.70
Check	08/13/2024	104581		FNB Commercial Credit C...	Payment on credit card	2,508.05		6,574.75
Bill	08/16/2024	25538...		Great American Financial ...	Copier purchase	684.36		7,259.11
Bill	08/19/2024	08192...		Perry Laney Septic Tank	Pump septic tank	300.00		7,559.11
Bill	08/22/2024	08222...		Patricia Kindley_	Reimburse for gift cards	50.00		7,609.11
Bill	08/25/2024	08252...		William L. Davis Jr.	Advance on painting contract	800.00		8,409.11
Bill	08/27/2024	08272...		Taylor Stegall	Cleaning Town Hall	100.00		8,509.11
Bill	08/28/2024	08282...		Perry Laney Septic Tank	Pump septic tank	300.00		8,809.11
Bill	08/29/2024	57243...		Killingsworth Environmental	Pest control	150.94		8,960.05
Bill	09/03/2024	1722		Taylor's Landscaping Ser...	Lawn care	525.00		9,485.05
Bill	09/10/2024	09102...		Teresa Clontz	Clean Town Hall	100.00		9,585.05
Check	09/10/2024	104610		FNB Commercial Credit C...		204.78		9,789.83
Bill	09/17/2024	24396		Brown Creek Graphics LLC	ACM with 3M graphics	160.50		9,950.33
Bill	09/23/2024	09232...		Taylor Stegall	Cleaning	100.00		10,050.33
Check	09/25/2024	Draft		Great American Financial ...	Copier rental	178.11		10,228.44
Bill	10/01/2024	10012...		Union County Register of ...	Sanders property	26.00		10,254.44
Bill	10/01/2024	1724		Taylor's Landscaping Ser...	Monthly lawn care	525.00		10,779.44
Bill	10/03/2024	10032...		Ed Humphries_	Reimbursement of expenses	5.58		10,785.02
Bill	10/07/2024	10072...		Teresa Clontz	Cleaning	100.00		10,885.02
Check	10/16/2024	104646		Killingsworth Environmental	Pest control	150.94		11,035.96
Total Office expense						11,035.96	0.00	11,035.96
<b>TOTAL</b>						<b>11,035.96</b>	<b>0.00</b>	<b>11,035.96</b>

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9:46 AM

10/16/24

Accrual Basis

### Town of Fairview Transaction Detail By Account

July 2024 through June 2025

Type	Date	Num	Adj	Name	Memo	Class	Ctr	Debit	Credit	Balance
<b>Festival expense</b>										
Check	10/08/2024	104638		Signs Now	Advertising for Festival			91.10		91.10
Check	10/08/2024	104639		Brian Minor	Parking for festival			500.00		591.10
Check	10/08/2024	104640		Todd Donaldson	Festival driver			140.00		731.10
Check	10/08/2024	104641		Grier Donaldson	Festival driver			140.00		871.10
Check	10/08/2024	104642		Jimmy Huntley	Festival DJ			300.00		1,171.10
Check	10/08/2024	104643		Union County Tract...	Festival parking			300.00		1,471.10
Check	10/08/2024	104644		Theresa Donaldson	Face painting			300.00		1,771.10
Total Festival expense								1,771.10	0.00	1,771.10
<b>TOTAL</b>								<b>1,771.10</b>	<b>0.00</b>	<b>1,771.10</b>

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Town of Fairview  
 Park Budget versus Actual  
 Grant 10441 - No expiration date  
 6/30/2025

	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
Income:			
Grant from SCIF	250,000.00	250,000.00	-
Interest income on Grant funds		2,821.98	2,821.98
Sales tax refund		1,316.03	1,316.03
Total income	250,000.00	254,138.01	4,138.01
Expenditures:			
Design and estimate	35,000.00	33,500.27	1,499.73
Walking trail	30,000.00	15,825.00	14,175.00
Other construction	185,000.00		
Install lights around pond		19,562.80	
Install receptacles around pond		26,000.00	
Tree removal		16,500.00	
Total expenditures	250,000.00	111,388.07	138,611.93

Town of Fairview  
 Park Budget versus Actual  
 Grant 10442 Expires 06/30/2026  
 6/30/2025

	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>
Income:			
Grant from OSMB	250,000.00	250,000.00	-
Interest income on Grant Funds		486.77	486.77
Sales tax refund		1,356.75	1,356.75
Total income	250,000.00	251,843.52	1,843.52
Expenditures:			
Site plan for stage area	30,000.00	28,426.14	1,573.86
Stage and site improvements	114,000.00	4,569.00	109,431.00
RTV for maintenance	22,000.00	21,456.75	543.25
Utility building for park	16,000.00	-	16,000.00
Parking improvements for Town Hall	53,000.00		53,000.00
Install HVAC unit at Town Hall	15,000.00	15,542.45	(542.45)
Total expenditures	250,000.00	69,994.34	180,005.66

9:43 AM

10/16/24

Accrual Basis

**Town of Fairview**  
**Transaction Detail By Account**  
 July 2021 through October 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Capital Outlay, SCIF, Park 2</b>								
Bill	04/16/2024	WG08...		Brooks Sales Inc.	RTV for park; grant 2	21,456.75		21,456.75
Bill	04/30/2024	V12X30		Better Built	Deposit on Building	1,410.51		22,867.26
Bill	06/17/2024	285285		Alfred Benesch & Co...	Amphitheater Design project	9,160.00		32,027.26
General Journal	06/30/2024		*		Refund of deposit on storage building		1,410.51	30,616.75
General Journal	06/30/2024		*		Sales tax refund		1,356.75	29,260.00
Bill	07/09/2024	21012		Byrum Heating & AC...	Install hallway HVAC	15,542.45		44,802.45
Bill	07/10/2024	5008-M		Hinson Electric Inc.	Park Fountain	4,569.00		49,371.45
Bill	07/19/2024	289161		Alfred Benesch & Co...	Design of amphitheater	15,542.49		64,913.94
Bill	08/16/2024	292024		Alfred Benesch & Co...	Consulting on Amphitheater design	500.00		65,413.94
Bill	09/13/2024	295351		Alfred Benesch & Co...	amphitheater design	3,223.65		68,637.59
Total Capital Outlay, SCIF, Park 2						<u>71,404.85</u>	<u>2,767.26</u>	<u>68,637.59</u>
<b>TOTAL</b>						<u><b>71,404.85</b></u>	<u><b>2,767.26</b></u>	<u><b>68,637.59</b></u>

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9:42 AM

10/16/24

Accrual Basis

**Town of Fairview**  
**Transaction Detail By Account**  
 July 2021 through October 2024

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Capital Outlay - SCIF, Park</b>								
Bill	06/24/2022	215667		Alfred Benesch & C...	Project 17000514.00	8,123.05		8,123.05
Bill	07/22/2022	218141		Alfred Benesch & C...	Master Plan Update for Park ...	4,839.25		12,962.30
Bill	08/19/2022	220959		Alfred Benesch & C...	Master plan update	644.00		13,606.30
Bill	08/23/2022	08232...		Patricia Kindley_	Reimburse for open house for ...	45.00		13,651.30
Bill	09/15/2022	223239		Alfred Benesch & C...	Master Plan update	4,275.00		17,926.30
Bill	10/14/2022	226566		Alfred Benesch & C...	Master plan update	2,198.13		20,124.43
Bill	11/10/2022	228291		Alfred Benesch & C...		3,662.00		23,786.43
Bill	12/09/2022	231524		Alfred Benesch & C...	Update Master Plan	1,764.00		25,550.43
Bill	01/06/2023	233349		Alfred Benesch & C...	Master Plan update	2,608.75		28,159.18
Bill	02/05/2023	236334		Alfred Benesch & C...	Master plan update and RTP g...	2,254.00		30,413.18
Bill	03/03/2023	238866		Alfred Benesch & C...	RTP Grant assistance	2,535.09		32,948.27
Bill	03/08/2023	N480...		Duke Energy_	1316.03 sales tax	19,562.80		52,511.07
Bill	03/29/2023	240819		Alfred Benesch & C...	RTP assistance	552.00		53,063.07
General Journal	06/30/2023		*		Record sales tax refund for 22...		1,316.03	51,747.04
Bill	08/09/2023	6254-...		Hinson Electric Inc.	Receptacles around pond at P...	26,000.00		77,747.04
Bill	09/12/2023	7553		Samson Tree LLC	Tree removal at Park	16,500.00		94,247.04
Bill	10/06/2023	419		T&J Land Maintena...	Mulch out Walking trail	8,000.00		102,247.04
Check	02/13/2024	104389		Across Town Dump...	Clear out debris from Park	5,825.00		108,072.04
Bill	04/07/2024	518		T&J Land Maintena...	Weedcat and remove trees	2,000.00		110,072.04
Total Capital Outlay - SCIF, Park						111,388.07	1,316.03	110,072.04
<b>TOTAL</b>						<b>111,388.07</b>	<b>1,316.03</b>	<b>110,072.04</b>

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**Town of Fairview  
Fairview Park Event Committee Meeting  
September 5, 2024**

1. The following Fairview Park Event Committee members were present: Lisa Thomas, Gayle Brock, Scott Cuthbertson, Theresa Donaldson, Traci Price-Ferguson, Pam Mower, and Spencer Cox. Absent: Morgan Ellison, Mike Medlin, Pat Simpson

Others present: Teresa Gregorius, Town Clerk

**2. Invocation**

**3. Items of Business:**

**3.A. Fall Festival**

Chairman Thomas informed the Committee, and apologized, that Gayle Brock, Spencer Cox and herself would not be available to participate very much, if at all, with the Fall Festival due to the declining health of her father. She reviewed the Fall Festival as follows:

- Parking – Brian Minor (\$750)
- Entertainment: Unionville Kids Choir, DJ
- Craft Vendors – 43; Food Vendors - 4
- Kids games with no supervision needed
- Scoggins Farms will provide cow cars, hayride wagon
- Bountiful Blessings will provide pumpkins for kids to paint and man the area
- Security (3 officers)

**4. Approval of Minutes:**

Gayle Brock made a motion to approve the July 18, 2024 minutes. Theresa Donaldson seconded the motion. Committee members Thomas, Brock, Cuthbertson, Donaldson, Price-Ferguson, Mower, and Cox voted yes (7-0).

**5. Adjournment:** Chairman Thomas adjourned the meeting.

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Lisa Thomas  
Chairman

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2024

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**Town of Fairview  
Fairview Park Facility Committee Meeting  
September 12 , 2024**

1. The following Fairview Park Facility Committee members were present: Jane Link, Mike Medlin, Bill Riffle. Absent: Daniel Allen, Kirk Ellison, Penny Love

Others present: Teresa Gregorius, Town Clerk

2. **Invocation**

3. **Public Comments:** None

4. **Items of Business:**

- 4.A. **Replacement for Committee member Leon Whitley**

Chairman Medlin and members of the Committee expressed their sadness in the passing of Committee member Leon Whitley and noted his tireless contribution of time to the town and park.

Chairman Medlin asked the Committee to let him know if they knew of anyone that may be interested in serving on the committee. Teresa Gregorius will place a note on the website and facebook regarding the opening.

- 4.B. **Fall Festival**

Chairman Medlin reminded everyone that the Committee will be responsible for maintaining the restrooms and trash pickup during the festival. The festival will be October 5<sup>th</sup> from 10:00 AM till 5:00 PM. Ms. Gregorius stated that Michael Starnes, Park Maintenance will assist.

- 4.C. **Update on Park Projects**

Ms. Gregorius provided the Committee with the following updates:

- Decision was made to open pond to fishing with a donation box and NC Wildlife permit only – after the dedication ceremony for Jerry Clontz

- Once the Bronze Statue in memory of Councilman Jerry Clontz arrives and is installed, the plan is to have a dedication ceremony for the statue and to open the nature trail and fishing to public
- Park Sitework and Amphitheater update – Benesch will present the sitework plans to the Council in October

**5. Approval of Minutes: June 13, 2024**

There was not a quorum for a vote

**6. Adjournment**

Chairman Medlin adjourned the meeting.

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Mike Medlin  
Chairman

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2024

# *Town of Fairview*



**Town of Fairview  
Regular Town Council Meeting  
September 10, 2024 @ 6:30 pm**

*Meeting will be in the Fairview Town Hall Meeting Room*

**1. Call the meeting to order: ---Mayor Wilfong**

The following Council members were present: Mayor Gary Wilfong, Patricia Kindley, and David Link. Absent: John Biggers, Kerry Price

Others present: Darrell Baucom, Financial Officer; Ed Humphries, Land Use Administrator; Teresa Gregorius, Town Clerk and Spencer Cox, Administrative Assistant

**2. Invocation**

**3. Pledge of Allegiance**

**4. Agenda Changes/Approval of Agenda**

Patricia Kindley made a motion to approve the agenda as submitted. David Link seconded the motion. Council members Kindley and Link voted yes (2-0).

**5. Approval of Consent Agenda:**

- 5.A. Financial and Tax Reports--- *Report Accepted as Information*
- 5.B. Land Use Report---*Report Accepted as Information*
- 5.C. Fairview Park Event August Draft Minutes (*No December Meeting*)
- 5.D. Fairview Park Facility August Draft Minutes (*No December Meeting*)
- 5.E. Planning Board August Draft Minutes (*No December Meeting*)
- 5.F. Approve Council Minutes for August 13, 2024
- 5.G. Approve Constitution Week Proclamation September 17 through September 23

Patricia Kindley made a motion to approve the consent agenda as submitted. David Link seconded the motion. Council members Kindley and Link voted yes (2-0).

**6. Public Comments - None**

- 7. Presentations:** Union County Public Schools – November School Bond  
Tahira Stalberte, Asst. Superintendent Communications/Community Relations and Sandra Greene, Board of Education Member  
Information regarding the Bond Vote is available online at [www.ucps.k12.nc.us/bond2024](http://www.ucps.k12.nc.us/bond2024)

**8. Items of Business:**

**8.A. Discuss Non-Conforming #NC 24 068 request**

Ed Humphries presented the Non-Conforming #NC 24 068 request from Gregory and Jacqueline Sanders to build a home on a non-conforming lot and approve a building (50X100) to remain in the front yard of the property at 2906 East Brief Road, Monroe, parcel #08087004.

**Mayor Opened Public Hearing**

**Public Comments -- NONE**

**Mayor Closed Public Hearing**

**“Finding of Fact”:**

1. David Link made a motion that the proposed special use will not materially endanger the public health or safety because the old chicken houses have been removed. Patricia Kindley seconded the motion. Council members Kindley and Link voted yes (2-0).
2. Patricia Kindley made a motion that the proposed special use will not substantially injure the value of adjoining or abutting property because they are building a new home on the property. David Link seconded the motion. Council members Kindley and Link voted yes (2-0).
3. David Link made a motion that the proposed special use will be in harmony with the area in which it is to be located because the building of the new home will enhance the property and area. Patricia Kindley seconded the motion. Council members Kindley and Link voted yes (2-0).
4. Patricia Kindley made a motion that the proposed special use will be in general conformity with the land use plan, thoroughfare plan, or other plan because of the conditions that have been put in place. David Link seconded the motion. Council members Kindley and Link voted yes (2-0).

**Approval of Request:**

Patricia Kindley made a motion to approve the Non-Conforming #NC 24 068 request from Gregory and Jacqueline Sanders to build a home on a non-conforming lot because of a building in the front yard of the property at 2906 East Brief Road, Monroe, parcel #08087004. The zoning amendment is found to be reasonable and consistent with the recommendations of the Town's adopted Comprehensive Plan, the Town of Fairview Land Use Plan (Revised March 9, 2021), and the Town of Fairview Land Use Ordinance (effective July 1, 2005). David Link seconded the motion. Council members Kindley and Link voted yes (2-0).

**9. Council Comments:**

Spencer Cox reminded everyone of the upcoming Fall Festival on October 5<sup>th</sup> from 10:00 AM till 5:00 PM. Currently there are 51 vendors signed up.

Mayor Wilfong reported that the nature trail had been sprayed to kill the grass growing. Opening date for the trail will be announced in the near future.

**10. Adjournment**

Patricia Kindley made a motion to adjourn. David Link seconded the motion. Council members Kindley and Link voted yes (2-0).

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Gary Wilfong  
Mayor

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

# *Town of Fairview*



**Town of Fairview  
Special Called Council Meeting  
September 11, 2024 @ 5:30 pm**

*Meeting will be in the Fairview Town Hall Meeting Room*

**1. Call the meeting to order: ---Mayor Wilfong**

The following Council members were present: Mayor Gary Wilfong, John Biggers, Patricia Kindley, and David Link. Absent: Kerry Price

Others present: Melanie Cox, Attorney, Ed Humphries, Land Use Administrator; Teresa Gregorius, Town Clerk and Spencer Cox, Administrative Assistant

**2. Item of Business:**

**Discuss Permit Requirements for Macon Farms to Cross Goose Creek**

Ed Humphries reported that he and Attorney Cox met with Steve Garrett, NFIP Coordinator, NC Dept. of Public Safety, Div. of Emergency Management and Terry Fox, NFIP Planner, Western Branch/ Community Development Planner II, NC Department of Public Safety, Div. of Emergency Management, Hazard Mitigation Section September 5, 2024.

Attorney Cox reviewed the events regarding the bridge crossing Goose Creek beginning in April 2024 regarding Michael Macon's farm including the information that Steve Garrett agreed to regarding the temporary bridge and a newly constructed bridge across the creek.

Mr. Humphries noted that the property will be staked off by showing the floodplain around the property.

John Biggers made a motion to overturn the floodplain administrator's decision dated December 14, 2023, revoking Floodplain Development Permit #21062 along with the following finding of facts:

- (1) The bridge does not need a permit because it is a temporary structure and meets the FEMA regulations for a temporary structure.
- (2) Mr. Macon has agreed to ask FEMA for a conditional letter of map revision. He is going to keep the town informed. This temporary bridge will be for 12 months and may be extended if Mr. Macon is making progress with FEMA and needs additional time to get the COLMAR.
- (3) When Mr. Macon gets a site plan and documents from his engineer that they be emailed to Mr. Humphries and the state.

Patricia Kindley seconded the motion. Council members Biggers, Kindley, and Link voted yes (3-0).

John Biggers made a motion to waive the fee for issuing a permit for the temporary bridge. David Link seconded the motion. Council members Biggers, Kindley, and Link voted yes (3-0).

### 3. Adjournment

David Link made a motion to adjourn. Patricia Kindley seconded the motion. Council members Biggers, Kindley, and Link voted yes (3-0).

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Gary Wilfong  
Mayor

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

# Town of Fairview



**Town of Fairview  
Regular Town Council Meeting  
October 8, 2024 @ 6:30 pm**

*Meeting will be in the Fairview Town Hall Meeting Room*

**1. Call the meeting to order: ---Mayor Wilfong**

The following Council members were present: Mayor Gary Wilfong. Absent: John Biggers, Patricia Kindley, David Link and Kerry Price

Others present: Darrell Baucom, Financial Officer; Ed Humphries, Land Use Administrator; Teresa Gregorius, Town Clerk and Spencer Cox, Administrative Assistant

**2. Mayor Wilfong** reported that all council members were absent, and no town business could be considered without a quorum. All business on the October agenda will be placed on the November 12<sup>th</sup> agenda.

**3. Adjournment** – Mayor Wilfong adjourned the meeting.

Respectfully submitted,

\_\_\_\_\_  
Teresa Gregorius  
Town Clerk

\_\_\_\_\_  
Gary Wilfong  
Mayor

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

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## **RESOLUTION PROHIBITING VIEWING OF PORNOGRAPHY ON TOWN NETWORKS AND DEVICES**

**WHEREAS**, House Bill 971 / North Carolina General Statute §143-805 requires all public agencies to adopt a policy governing the use of its network and devices owned, leased, maintained, or otherwise controlled by the Town of Fairview; and

**WHEREAS**, the Town of Fairview prohibits the viewing of pornography by its employees on the Town's network or devices owned or maintained by the Town.

**NOW, THEREFORE**, be it resolved that the following policies shall apply in the Town of Fairview:

1. No employees of the Town of Fairview, elected officials, or Town appointees shall view pornography on any computer network owned, leased, maintained, or otherwise controlled by the Town, whether on a Town owned and maintained device, or a privately owned or controlled device.
2. No employee, elected official, or appointee of the Town shall view pornography on a device owned, leased, or maintained or otherwise controlled by the Town.
3. Each year, and no later than August 1, the Town shall report information required in NCGS §143-805 to the State Chief Information Officer.
4. This policy shall not apply to investigation, law enforcement training, or actions related to law enforcement purpose; identifying potential security or cyber security threats, establishing, testing, and maintaining firewalls, protocols, and otherwise implementation of this policy; or other exceptions as specifically set forth in NCGS §143-805(d).
5. The terms used herein shall be defined as set forth in NCGS §143-805(g).
6. Any employee, elected official, or appointee of the Town who has saved pornography to a device owned, leased, maintained or otherwise controlled by the Town shall remove, delete or uninstall the pornography no later than January 1, 2025.
7. Any employee of the Town who violates any provision of this policy shall be subject to disciplinary action under the Town's personnel policy.
8. Any appointee of the Town who violates the provision of this policy shall be subject to removal by the Town Board.

9. Any elected official who violates any provision of this policy shall be subject to censure proceedings.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective on the date of its adoption. This the \_\_\_ day of October, 2024.

\_\_\_\_\_  
Gary Wilfong  
Mayor of Fairview

ATTEST:

\_\_\_\_\_  
Teresa Gregorius, Town Clerk

Approved as to Form:

\_\_\_\_\_  
Melanie D. Cox  
Town Attorney

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## PROCLAMATION VETERANS DAY

**WHEREAS**, we are pleased and honored that the Town of Fairview's Council has joined together again this year to pay tribute on this day to the dedicated veterans who have served this great nation with such distinction, both in peace time and in war; and

**WHEREAS**, our community has a continuing sense of gratitude to those who have given so much in the defense of the freedoms which we all continue to enjoy; and

**WHEREAS**, Americans have an abiding faith in the ideals and strengths on which our great nation was founded, in our democratic process, and in the men and women of the armed forces who have served our country so well; and

**WHEREAS**, in honor of these dedicated men and women, we pledge our continued defense of our nation so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of a people dedicated to the principles of freedom and democracy; and

**WHEREAS**, on this patriotic occasion, let us all commit ourselves to the great need of fostering a spirit of rededication to the ideals that have served as the foundation of this great country – "One nation, under God, indivisible, with liberty and justice for all."

**NOW, THEREFORE**, I, Gary Wilfong, Mayor of the Town of Fairview, do hereby proclaim Saturday, November 11, 2024, to:

### *Honor Our Veterans Day*

in the Town of Fairview and urge all our citizens to honor our veterans and rededicate themselves to the preservation of our liberties under the Constitution.

---

Gary Wilfong, Mayor of Fairview

# Discuss Turning Point Request



# FAIRVIEW

## NORTH CAROLINA

### APPLICATION FOR OUTSIDE AGENCY / NON-PROFITS REQUESTING FUNDS FROM TOWN OF FAIRVIEW

FISCAL YEAR \_\_\_\_\_

Please provide six (6) copies and return the original to:  
Town of Fairview  
Attn: Town Clerk  
7400 Concord Highway  
Monroe, NC 28110-6927

Request Submitted by: Jessie Lindberg

Agency Name: Turning point, Inc.

Address: PO Box 952  
Monroe, NC 28111

Funding Received from Town of Fairview – previous years: 2023 - \$500  
2022 - \$500  
2021 - \$500

Amount of Funding requested, FY 24-25 \$ 500

By: Jessie Lindberg  
Name  
Executive Director  
Title / Position

704-283-9150  
Telephone  
6/27/24  
Date

Date Request submitted to Town of Fairview: 6/27/24

Date Request received by Town of Fairview: 8/29/24

**Please include a breakdown of how the funds requested will be used to help accomplish your goals.**

The amount we have requested will help to provide food for our 24-hour, 42-bed domestic violence shelter. To date for the 2023-24 fiscal year (ending June 30, 2024), our food expenses are \$10,300.

- Number of persons to be served by the requested funds? 15
- Other funding sources and amounts of funding provided (or requested)?

Our top five budgeted funding sources for the 2023-24 fiscal year for all Turning Point programs are:

Governors Crime Commission - \$261,700  
NC DHHS - \$134,000  
NC Council for Women and Youth Involvement - \$121,906  
Merancas - \$75,000  
Leon Levine Foundation - \$60,000

- Is any in-kind assistance being requested, and if so, what kind?  
No in-kind assistance is being requested.
- Any additional information you may want to share that may assist the Town of Fairview Board of Council make an informed decision?

We continue to see a steady increase in the number of survivors seeking our services year over year. Our Tree House Children's Advocacy Center saw a 19% increase and our domestic violence shelter saw a 23% increase in individuals and children served during our 2022-23 fiscal year. We are also still dealing with significant mental health issues for our clients, with our counseling hours increasing by 43% year-over-year. And as our client numbers have increased, so has the cost of operating our facilities, due to inflation and the rising cost of all vital goods and services.

In addition, finding affordable housing is becoming increasingly difficult, so our clients are staying with us longer, and when they do find housing, the financial assistance that Turning Point provides for deposits has increased, as well. It is important to note that it is critical for our clients to remain with us until we are assured that they can maintain stability once they leave our shelter, as statistics clearly show that victims of abuse more often than not return to an abusive relationship when they encounter instability.

In addition, due to depleted governmental funding pools, our federal and state funding has decreased significantly (\$60,288 between fiscal years 21-22 and 22-23). These decreases are expected to continue, which makes our ability to garner support from our community vital in the coming years.

**Please answer all the following questions (attach additional sheets, if necessary);**

1. Please give a brief description of the mission and programs of the agency or nonprofit organization.

**Vision Statement:**

Turning Point's vision is that all people will have safe and healthy relationships, free from domestic abuse, sexual assault, and child abuse in their homes, schools, workplaces, and communities.

**Mission Statement:**

Turning Point exists to end domestic abuse, sexual assault, and child abuse through safe shelter, advocacy, prevention, and social change.

**Programs:**

**Domestic Violence Shelter** – For victims of Intimate Partner Violence

Our Domestic Violence Shelter and Out-of-Shelter Services provide a 24/7 crisis line and referral, 42-bed safe shelter, professional counseling, support groups, case management, safety planning, court advocacy and accompaniment, victim advocacy, parenting classes, employment and financial literacy classes, early childhood program, HERO program for child witnesses of domestic violence, Teen Dating Violence Prevention Program, and volunteer program.

**Sexual Assault Resource Center** – For victims of sexual assault or rape

Our Sexual Assault Resource Center provides a 24/7 crisis line and referral, 24/7 hospital accompaniment and advocacy for victims of sexual assault at Atrium Health Union and Atrium Health Waxhaw, victim advocacy, court advocacy and accompaniment, counseling, support groups, safety planning and volunteer program.

**Tree House Children's Advocacy Center** – For children who have been sexually abused, physically abused, or have witnessed violence in the home

Our Tree House Children's Advocacy Center provides a 24/7 crisis line and referral, referrals accepted from law enforcement and the Department of Social Services for forensic interviews, medical exams, counseling, support groups, safety planning, court advocacy and accompaniment, Darkness to Light's Stewards of Children child abuse awareness and response program, and the Empower Me child sexual abuse prevention curriculum for elementary-aged students.

2. **What community needs of the citizens and the Town of Fairview are being addressed in this request?**

National statistics show that on average, nearly 20 people per minute are physically abused by an intimate partner. In one year, this equates to more than 10 million people.

Every nine seconds in the US, a woman is assaulted or beaten. In Union County, domestic violence impacts one in four families.

According to a 2019 study conducted by the Jamie Kimble Foundation for Courage, domestic violence costs Union County \$11,688,756 annually, and costs the state of North Carolina \$503,834,790 annually.

Every 98 seconds, someone is sexually assaulted in the US. Every eight minutes, one of those victims is a child. One out of every six women in the US will be the victim of an attempted or completed sexual assault.

One in five girls and one in 20 boys is a victims of child sexual abuse. Without intervention, children who experience abuse are at a significantly higher risk of developing conditions like COPD, cancer, heart disease, stroke, asthma, depressive disorder, PTSD, substance abuse, and are more likely to drop out of school and experience unemployment or justice system involvement. These outcomes and the long-term effects of exposure to trauma can be prevented through evidenced-based mental health treatments like those delivered by the Tree House Children's Advocacy Center.

During the 2022-23 fiscal year, Turning Point provided the following services for the indicated number of residents from the 28110 zip code:

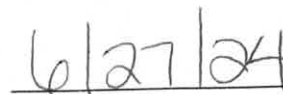
Emergency Shelter/Out of Shelter DV Services: 223

Tree House CAC Services: 217

Sexual Assault Resource Center Services: 29



Signature of Requesting Agency's Authorized Official



Date

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# Discuss Amphitheater Site Budget

# Fairview Park Amphitheater Site Improvements

Town of Fairview, North Carolina

## Order of Magnitude Budget Evaluation

Prepared 07/19/2024

Item	Cost
Site Preparation/Demolition	\$16,400.00
Grading/Erosion Control	\$142,495.50
Storm Drainage	\$124,015.78
Parking and Driveways	\$152,430.31
Sidewalks	\$51,611.57
Landscape	\$12,699.75
<b>Probable Sub-Contractor Budget</b>	<b>\$499,652.91</b>
<b>General Contingency (8%+/-)</b>	<b>\$39,972.23</b>
<b>Contractor Overhead, Profit, Bonds and Insurance (10%+/-)</b>	<b>\$49,965.29</b>
<b>Probable Total Construction Budget</b>	<b>\$589,590.43</b>

Note: This estimate has been prepared based on the elements reflected in the current preliminary plans. General assumptions have been made on anticipated design & engineering needs that may be needed to be implement into the final construction elements. Furthermore, the above estimate is based on 2023 & 2024 construction dollars in a continuing changing and volatile market .



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# Fairview Park

## Amphitheater Site Improvements

Town of Fairview, North Carolina

Date: 07/19/2024

### Site Preparation/Demolition

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Mobilization, De-Mobilization, Etc	ac	3.50	\$3,000.00	\$10,500.00
2	Site Clearing	ac	1.00	\$3,000.00	\$3,000.00
3	Site Preparation/Hauling/Dump	ls	1	\$2,500.00	\$2,500.00
4	General Conditions	ls	1	\$400.00	\$400.00
Site Preparation/Demolition Budget					<b>\$16,400.00</b>

### Grading/ Erosion Control

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Layout, Survey and Mobilization	ac	3.50	\$6,000.00	\$21,000.00
2	Temp Construction Entrance	ea	1	\$4,500.00	\$4,500.00
3	Temp Silt Fence	lf	900	\$5.25	\$4,725.00
4	Temp Diversion Ditch	lf	130	\$3.50	\$455.00
5	Temp Inlet Protection	ea	5	\$425.00	\$2,125.00
6	Temp Rock Check Dam	ea	7	\$425.00	\$2,975.00
7	Temp Rock Opening in Silt Fence	ea	3	\$400.00	\$1,200.00
8	Temp Compost Sock	ea	8	\$55.00	\$440.00
9	Temp Slope Drain	ls	1	\$400.00	\$400.00
10	Temp Basin	ea	1	\$8,000.00	\$8,000.00
11	Strip Topsoil, 3" Depth	cy	1,400	\$4.50	\$6,300.00
12	Bulk Grading, On-Site Material	cy	8,500	\$8.50	\$72,250.00
13	Eng Fabric, Permanent Swale Stabilization	sy	250	\$8.00	\$2,000.00
14	Eng Fabric, Clean Water Swale Stabilization	sy	215	\$10.00	\$2,150.00
15	Grassing, Fertilizer, Mulch	ac	3	\$3,500.00	\$10,500.00
16	General Conditions	ls	1	\$3,475.50	\$3,475.50
Grading/Erosion Control Budget					<b>\$142,495.50</b>

### Storm Drainage

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Catch Basin/ Drop Inlet	ea	2	\$3,000.00	\$6,000.00
2	Area Drain	ea	3	\$1,200.00	\$3,600.00
3	Outlet Structure	ea	1	\$4,800.00	\$4,800.00
4	Concrete Flume	ls	1	\$600.00	\$600.00
5	15" HDPE	lf	120	\$62.00	\$7,440.00
6	15" RCP	lf	62	\$95.00	\$5,890.00
7	15" Pipe End Section	ea	3	\$1,600.00	\$4,800.00
8	24" RCP	lf	25	\$130.00	\$3,250.00
9	24" Pipe End Section	ea	1	\$3,500.00	\$3,500.00
10	Water Quality Pond	ls	1	\$8,000.00	\$8,000.00
11	Gravel Base	cy	175	\$58.00	\$10,150.00
12	Eng Fabric, Soil Separator	sy	520	\$6.00	\$3,120.00
13	6" PVC Under drain	lf	300	\$28.00	\$8,400.00
14	6" PVC Cleanout	ea	6	\$250.00	\$1,500.00
15	Filter Media Mix	cy	525	\$65.00	\$34,125.00
16	Sod, Bermuda	sf	10,000	\$1.50	\$15,000.00
17	Riprap	ton	12	\$68.00	\$816.00
18	General Conditions	ls	1	\$3,024.78	\$3,024.78
Storm Drainage Budget					<b>\$124,015.78</b>

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# Fairview Park

## Amphitheater Site Improvements

Town of Fairview, North Carolina

Date: 07/12/2024

### Parking and Driveways

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Paved Access Corridor, Asphalt Paving, (2.5", S9.5B/6" CABC)	sy	2,350	\$53.00	\$124,550.00
2	Gravel Access Corridor, Aggregate Paving (4" ABC)	sy	180	\$15.00	\$2,700.00
3	Access Corridor - Fine Grading Base	sy	2,530	\$3.25	\$8,222.50
4	Valley Curb	lf	200	\$32.00	\$6,400.00
5	Vertical Curb	lf	140	\$26.00	\$3,640.00
6	Parking Lot Striping/ADA signage	ls	1	\$1,200.00	\$1,200.00
7	Stop Signs, Misc. Signage	ls	1	\$1,200.00	\$1,200.00
8	Conc. Wheel stops	ea	4	\$200.00	\$800.00
9	General Conditions	ls	1	\$3,717.81	\$3,717.81
Parking Improvements Budget					<b>\$152,430.31</b>

### Sidewalks

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Concrete Walks, (4" depth)	sy	450	\$70.00	\$31,500.00
2	Concrete Pad HD, (6" depth)	sy	177	\$95.00	\$16,815.00
3	Concrete Walk - Fine Grading Base	sy	627	\$3.25	\$2,037.75
4	General Conditions	ls	1	\$1,258.82	\$1,258.82
Sidewalks Budget					<b>\$51,611.57</b>

### Landscape

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Large Trees	ea	70	\$125.00	\$8,750.00
2	Small Trees	ea	0	\$225.00	\$0.00
3	Medium Shrubs	ea	56	\$65.00	\$3,640.00
4	General Conditions	ls	1	\$309.75	\$309.75
Landscape Budget					<b>\$12,699.75</b>

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# Fairview Park Amphitheater Site Improvements

Town of Fairview, North Carolina

## Order of Magnitude Budget Evaluation

Prepared 07/19/2024

Item	Cost
Site Preparation/Demolition	\$5,637.50
Grading/Erosion Control	\$49,830.38
Storm Drainage	\$8,044.20
Parking and Driveways	\$31,790.38
Sidewalks	\$51,611.57
Landscape	\$5,765.63
<b>Probable Sub-Contractor Budget</b>	<b>\$152,679.64</b>
<b>General Contingency (8%+/-)</b>	<b>\$12,214.37</b>
<b>Contractor Overhead, Profit, Bonds and Insurance (10%+/-)</b>	<b>\$15,267.96</b>
<b>Probable Total Construction Budget</b>	<b>\$180,161.98</b>

Note: This estimate has been prepared based on the elements reflected in the current preliminary plans. General assumptions have been made on anticipated design & engineering needs that may be needed to be implemented into the final construction elements. Furthermore, the above estimate is based on 2023 & 2024 construction dollars in a continuing changing and volatile market .



# Fairview Park

## Amphitheater Site Improvements

Town of Fairview, North Carolina

Date: 07/19/2024

### Site Preparation/Demolition

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Mobilization, De-Mobilization, Etc	ac	1.00	\$3,000.00	\$3,000.00
2	Site Clearing	ac	0.50	\$3,000.00	\$1,500.00
3	Site Preparation/Hauling/Dump	ls	1	\$1,000.00	\$1,000.00
4	General Conditions	ls	1	\$137.50	\$137.50
Site Preparation/Demolition Budget					<b>\$5,637.50</b>

### Grading/ Erosion Control

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Layout, Survey and Mobilization	ac	1.00	\$6,000.00	\$6,000.00
2	Temp Construction Entrance	ea	0	\$4,500.00	\$0.00
3	Temp Silt Fence	lf	300	\$5.25	\$1,575.00
4	Temp Diversion Ditch	lf	50	\$3.50	\$175.00
5	Temp Inlet Protection	ea	1	\$425.00	\$425.00
6	Temp Rock Check Dam	ea	2	\$425.00	\$850.00
7	Temp Rock Opening in Silt Fence	ea	2	\$400.00	\$800.00
8	Temp Compost Sock	ea	8	\$55.00	\$440.00
9	Temp Slope Drain	ls	0	\$400.00	\$0.00
10	Temp Basin	ea	1	\$3,200.00	\$3,200.00
11	Strip Topsoil, 3" Depth	cy	300	\$4.50	\$1,350.00
12	Bulk Grading, On-Site Material	cy	3,300	\$8.50	\$28,050.00
13	Eng Fabric, Permanent Swale Stabilization	sy	125	\$8.00	\$1,000.00
14	Eng Fabric, Clean Water Swale Stabilization	sy	125	\$10.00	\$1,250.00
15	Grassing, Fertilizer, Mulch	ac	1	\$3,500.00	\$3,500.00
16	General Conditions	ls	1	\$1,215.38	\$1,215.38
Grading/Erosion Control Budget					<b>\$49,830.38</b>

### Storm Drainage

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Catch Basin/ Drop Inlet	ea	0	\$3,000.00	\$0.00
2	Area Drain	ea	0	\$1,200.00	\$0.00
3	Outlet Structure	ea	0	\$4,800.00	\$0.00
4	Concrete Flume	ls	0	\$600.00	\$0.00
5	15" HDPE	lf	120	\$62.00	\$7,440.00
6	15" RCP	lf	0	\$95.00	\$0.00
7	15" Pipe End Section	ea	0	\$1,600.00	\$0.00
8	24" RCP	lf	0	\$130.00	\$0.00
9	24" Pipe End Section	ea	0	\$3,500.00	\$0.00
10	Water Quality Pond	ls	0	\$8,000.00	\$0.00
11	Gravel Base	cy	0	\$58.00	\$0.00
12	Eng Fabric, Soil Separator	sy	0	\$6.00	\$0.00
13	6" PVC Under drain	lf	0	\$28.00	\$0.00
14	6" PVC Cleanout	ea	0	\$250.00	\$0.00
15	Filter Media Mix	cy	0	\$65.00	\$0.00
16	Sod, Bermuda	sf	0	\$1.50	\$0.00
17	Riprap	ton	6	\$68.00	\$408.00
18	General Conditions	ls	1	\$196.20	\$196.20
Storm Drainage Budget					<b>\$8,044.20</b>

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# Fairview Park

## Amphitheater Site Improvements

Town of Fairview, North Carolina

Date: 07/12/2024

### Parking and Driveways

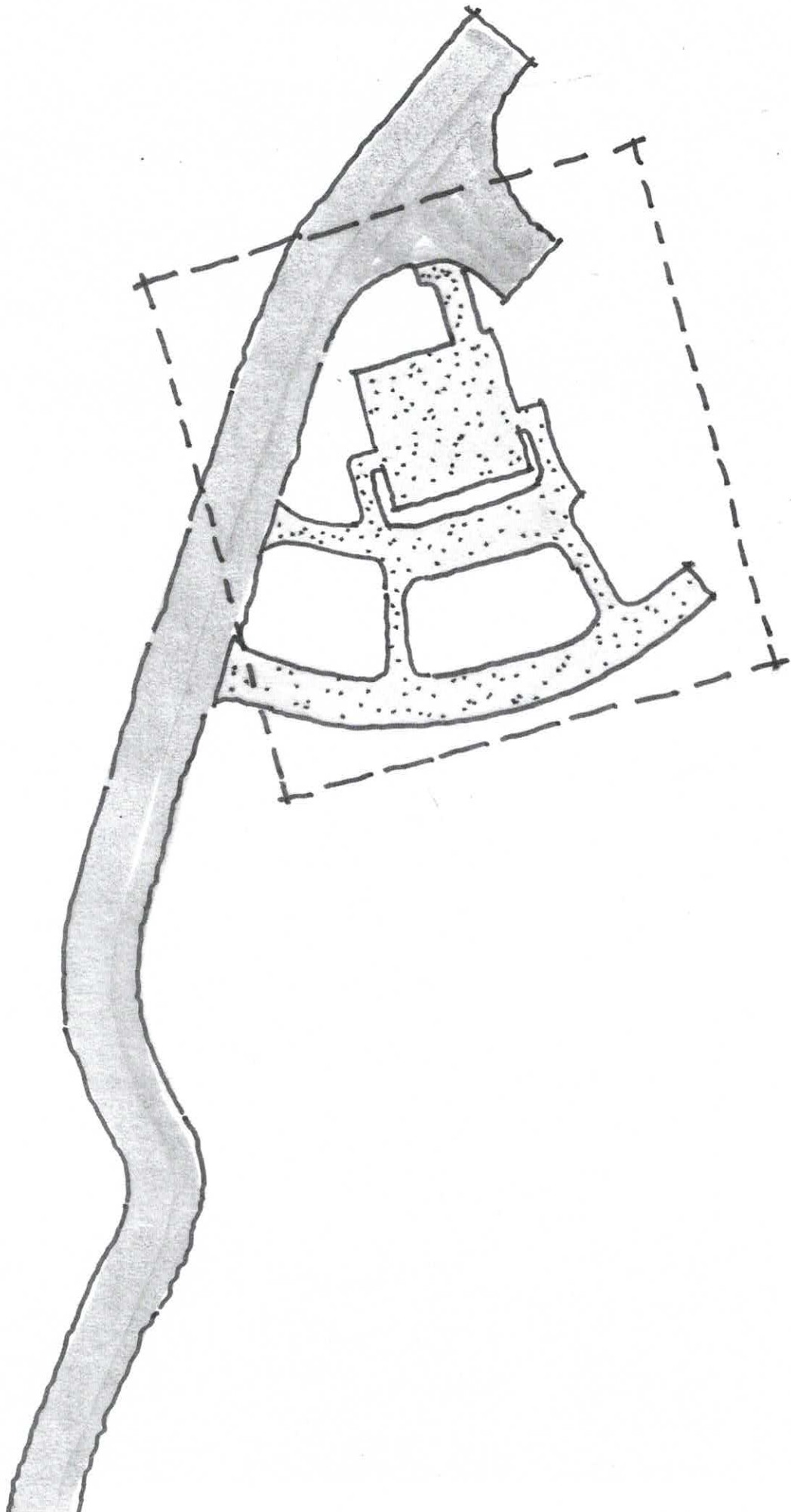
Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Paved Access Corridor, Asphalt Paving, (2.5", S9.5B/6" CABC)	sy	0	\$53.00	\$0.00
2	Gravel Access Pedestrian Corridor, Aggregate Paving (4" ABC)	sy	0	\$15.00	\$0.00
3	Paved Access Corridor, Gravel In Lieu of Asphalt Paving (4" ABC)	sy	1,500	\$15.00	\$22,500.00
4	Access Corridor - Fine Grading Base	sy	1,500	\$3.25	\$4,875.00
5	Valley Curb	lf	0	\$32.00	\$0.00
6	Vertical Curb	lf	140	\$26.00	\$3,640.00
7	Parking Lot Striping/ADA signage	ls	0	\$1,200.00	\$0.00
8	Stop Signs, Misc. Signage	ls	0	\$1,200.00	\$0.00
9	Conc. Wheel stops	ea	0	\$200.00	\$0.00
10	General Conditions	ls	1	\$775.38	\$775.38
Parking Improvements Budget					<b>\$31,790.38</b>

### Sidewalks

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Concrete Walks, (4" depth)	sy	450	\$70.00	\$31,500.00
2	Concrete Pad HD, (6" depth)	sy	177	\$95.00	\$16,815.00
3	Concrete Walk - Fine Grading Base	sy	627	\$3.25	\$2,037.75
4	General Conditions	ls	1	\$1,258.82	\$1,258.82
Sidewalks Budget					<b>\$51,611.57</b>

### Landscape

Item No.	Item	Unit	Estimated Quantity	Unit Price	Sub-Total
1	Large Trees	ea	45	\$125.00	\$5,625.00
2	Small Trees	ea	0	\$225.00	\$0.00
3	Medium Shrubs	ea	0	\$65.00	\$0.00
4	General Conditions	ls	1	\$140.63	\$140.63
Landscape Budget					<b>\$5,765.63</b>



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# Discuss Piedmont Band Booster Request



# **FAIRVIEW** **NORTH CAROLINA**

## **APPLICATION FOR OUTSIDE AGENCY / NON-PROFITS REQUESTING FUNDS FROM TOWN OF FAIRVIEW**

**FISCAL YEAR** 2024-2025

**Return to:**  
**Town of Fairview**  
**Attn: Town Clerk**  
**7516 Concord Highway**  
**Monroe, NC 28110**

**Request Submitted by:** Kristy Isaacs

**Agency Name:** Piedmont Band Boosters

**Address:** 3006 Sikes Mill Rd  
Monroe, NC 28110

**Funding Received from Town of Fairview – previous years:** 1500.00

**Amount of Funding requested, FY** \_\_\_\_\_ **\$** 1500.00

**By:** Kristy M Isaacs 704-634-4441  
**Name Telephone**

Fundraising Chair 11/01/2024  
**Title / Position Date**

**Date Request submitted to Town of Fairview:** \_\_\_\_\_

**Date Request received by Town of Fairview:** \_\_\_\_\_

**Date and action taken by Town of Fairview:** \_\_\_\_\_

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**Please include a breakdown of how the funds requested will be used to help accomplish your goals.**

- Number of persons to be served by the requested funds The Pride of Piedmont currently has 103 students in it.
- Other funding sources and amounts of funding provided (or requested) Band Fees \$47500.00, Town of Unionville varies each year, Band BBQ approx 12,000 in profit. Corporate Sponsors last year \$33500.00.
- Is any in-kind assistance being requested, and is so, what kind
- Any additional information you may want to share that may assist the Town of Fairview Board of Council make an informed decision

**PLEASE NOTE: Incomplete applications may not be considered for funding.**

*Kristy M Isaacs*  
Signature of Requesting Agency's Authorized Official

11/01/2024  
Date

Thank you for your time and any donation you are able to make. Mr. Lukac will not turn a student away even if the student is unable to pay band fees. The band like everyone else is struggling with inflation and trying to stay competitive with the staff while being resourceful and maintaining our budget. This year Mr. Lukac took the band to another level of competition, competing in South Carolina. These students persevered and their determination was amazing to watch. In order to continue to move forward and get to those next levels we depend on donations and sponsorships.

# Discuss Internal Financial Controls

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor and  
Members of the Town Council  
Town of Fairview, North Carolina

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities and each major fund of Town of Fairview, North Carolina, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Town of Fairview, North Carolina's basic financial statements, and have issued our report thereon dated November 17, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Town of Fairview, North Carolina's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Fairview, North Carolina's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Fairview, North Carolina's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described below, we identified a certain deficiency in internal control that we consider to be a material weakness.

*Segregation of Duties:*

In an organization such as Town of Fairview, North Carolina, with a limited number of personnel for certain functions, there are inherent limitations of the effectiveness of certain controls due to the lack of segregation of duties among the Town personnel. We, therefore, recommend the Town separate duties as much as possible and provide alternative controls, including involvement of the Town board with oversight and approvals, where feasible.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Town of Fairview, North Carolina's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Town of Fairview, North Carolina's Response to Finding**

The Town agrees with the above noted finding and plans to alleviate the effects of the noted deficiency where feasible and cost effective. *Government Auditing Standards* require the auditor to perform limited procedures on Town of Fairview, North Carolina's response to the finding identified in our audit and described above. Town of Fairview, North Carolina's response was not subjected to the other auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on the response.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wadesboro, North Carolina  
November 17, 2024

## Ed Humphries

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**From:** Deneal Bennett <dbennett@jbwandco.com>  
**Sent:** Tuesday, October 22, 2024 9:04 AM  
**To:** Ed Humphries  
**Cc:** John Biggers; Gary Wilfong  
**Subject:** Re: F/S draft review and background info.

Good morning,

The one finding in the audit is the same as every year - the lack of segregation of duties. Due to the size of Fairview and the number of staff, this will always be a finding for the Town. LGC expects to see this as a finding in a unit the size of Fairview. What you need to be mindful of is ways to segregate duties as much as possible or to add controls to alleviate some of the lack. Examples of this are having someone review and approve invoices, review and approve the bank reconciliation, dual check signatures, etc. You are doing a good job in implementing these controls. I just always remind units to document your controls and document your review process with signatures, initials, dates, etc. I hope this helps.

Thanks,  
Deneal

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**From:** Ed Humphries <ehumphries@fairviewnc.gov>  
**Sent:** Tuesday, October 22, 2024 8:41 AM  
**To:** Deneal Bennett <dbennett@jbwandco.com>  
**Cc:** John Biggers <jbiggers@fairviewnc.gov>; Gary Wilfong <gwilfong@fairviewnc.gov>  
**Subject:** FW: F/S draft review and background info.

Deneal

As you know , I got this from John---. “ Ed, let’s get in our next agenda a discussion of the internal control deficiency and what we should put in place.”

I will have it on our next agenda and will explain all our internal controls we have in place in the office.

Can you in an email to me explain the comments on page (bottom) 27 that the town has a ‘Material weakness’ and at the top  
Of page 28 ‘segregation of duties?’

I know you will explain again when you come and address the Council in December

Thanks ----Edh

*Ed Humphries*  
Town of Fairview

Land Use Administrator  
7516 Concord Highway  
Monroe NC 28110  
704.564.3412  
ehumphries@fairviewnc.gov



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**From:** John Biggers <[jbiggers@fairviewnc.gov](mailto:jbiggers@fairviewnc.gov)>  
**Sent:** Monday, October 21, 2024 2:23 PM  
**To:** Bennett Deneal <[dbennett@jbandco.com](mailto:dbennett@jbandco.com)>; Ed Humphries <[ehumphries@fairviewnc.gov](mailto:ehumphries@fairviewnc.gov)>  
**Subject:** Re: F/S draft review and background info.

Deneal,

I apologize for the delay. I have read thru the draft and do not have any changes. Ed, let's get in our next agenda a discussion of the internal control deficiency and what we should put in place.

Thanks

John  
Sent from my iPhone

On Oct 10, 2024, at 8:51 AM, Deneal Bennett <[dbennett@jbandco.com](mailto:dbennett@jbandco.com)> wrote:

Good morning,

We are working on wrapping up this year's audit of Fairview's financial statements. Due to the amount of grant dollars expended in the current year, we are required to have someone review the financial statements since we draft them. Darrell Baucom suggested you be the Council member who reviews the draft along with Ed and Darrell. I will be sending you a copy of the draft as soon as it is available. It will be a week or two most likely. In the meantime, we are required to document the skill, knowledge, and experience (SKE) of the reviewers of the draft. When you have a chance, will you send me a little information about yourself – education, experience, any financial background, and information on any continuing education or grant/municipal meetings/trainings in fiscal year 23/24?

Thank you,  
Deneal

Deneal H. Bennett, CPA

**J.B. Watson & Co., PLLC**  
Phone: 704.694.5174  
Fax: 704.694.6970