



Town of Fairview

PARK-REC & EVENT COMMITTEE

Agenda

November 1, 2018 @ 6:30 p.m.

Meeting will be in the Council Meeting Room

1. Call to order ---*Chairman Thomas*
2. Public Comments:
3. Business:
 - Winter Festival Sub-Committee Reports
 - Tree Trimming
 - Park Event Use
4. Approval of Previous Minutes:
 - a. September 6, 2018---Regular meeting
5. Adjourn

WINTER FESTIVAL 2018

- **Decorations/Children's Entertainment –**
- **Custodian –**
- **Food –**
- **Parking –**
- **Sound System –**
- **Advertising –**



**Town of Fairview
Park-Rec & Event Committee Meeting
September 6, 2018**

The following Parks & Recreation Advisory Committee members were present: Lisa Thomas, Larry Carter, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Mike Medlin, Wendy Nielsen, Rita Price and Bill Riffle

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Sub-Committee Updates

Advertising/Lisa Thomas: Flyers will be ready on Friday and delivered to schools and churches by September 17th. Festival signs are up and Ms. Thomas has 5 more signs and asked for placement suggestions.

Children's Entertainment/Theresa Donaldson: 14 activities for the kids. McGee Brothers will be purchasing and donating 13 tents to be used for the kids' activities. The passport system will be used again this year for the children to move from one activity to another.

Craft Vendors/Wendy Nielsen: 17 vendors have signed up.

Custodian/Bill Riffle: He purchased two-way radios and they worked well as long as you were in line of sight when using. Consensus was to purchase 10 radios.

Decorating/Rita Price: Her committee will be decorating the picnic shelter, bridge area, bathroom area, stage and park entrance.

Parking/Mike Medlin: Council approved additional overflow parking area and that entrance has been completed. Vendors and workers will be directed to this parking area leaving the main parking area for the public. Larry Carter will check with the fire department and see about additional volunteers to help with parking cars.

Food Vendors/Todd Donaldson: 5 food vendors

Music/Lisa Thomas: Brian Hinson and Southern Express has been added to the entertainment list to make 9 musical acts. Scott Cuthbertson will get the stage in place in the next two weeks. He has seen the stage and there will be a few minor repairs to be made.

Ms. Thomas noted that there will also be a pie baking contest (apple pie and pumpkin pie) with judging at 2:00 PM. Local pastors and Council members will be the judges. There will be various categories (i.e. crust, appearance, taste) and 1st, 2nd and 3rd place ribbons will be awarded.

Volunteer Coordinator: Ms. Thomas set up a "signup genius account" so that volunteers can go and signup to work. All of the events are posted and how many people are needed.

Transportation/Scott Cuthbertson: He has a couple of UTVs and if anyone knows anyone else with a UTV let him know. Golf carts are available for \$125 a day. Mr. Scoggins has a trolley that is pulled behind a tractor that will be able to pick up and deposit individuals at the entrance to the festival. Mr. Cuthbertson will go and check it out.

Ms. Thomas expressed her appreciation to Mr. Medlin, Mr. Carter and Mr. Riffle for their work in keeping the park looking good and reiterated that this is the Park-Rec & Event Committee. Although everyone is focusing on the festivals now, come January the Committee will start focusing on the park and what needs to be done. She asked everyone to start thinking of ideas and needs for the park that the Committee can start addressing.

The Committee will have a cleanup day at the park on September 15th at 7:00 AM.

B. Minutes

Wendy Nielsen made a motion to approve the August 2, 2018 minutes. Larry Carter seconded the motion. Committee members Thomas, Carter, Cuthbertson, T. Donaldson, T. Donaldson, Medlin, Nielsen, Price and Riffle voted yes (9-0).

The Committee discussed having a final meeting before the festival. It was decided to meet at the park picnic shelter on October 2nd at 6:30 PM.

Lisa Thomas adjourned the meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this _____ day of _____, 2018