



Town of Fairview

PARK-REC & EVENT COMMITTEE

Agenda

June 7, 2018 @ 6:30 p.m.

Meeting will be in the Council Meeting Room

1. Call to order ---*Chairman Thomas*
2. Public Comments:
3. Business:
 - Sub-Committee Updates
 - Park Additions
4. Approval of Previous Minutes:
 - a. May 1, 2018 --- regular meeting
5. Adjourn

FESTIVAL SUB-COMMITTEES

Advertising: Lisa Thomas

Children's Entertainment: Theresa Donaldson

Craft Vendors: Wendy Nielsen

Custodian: Bill Riffle

Decorating: Rita Price

Food Vendors: Todd Donaldson

Music: Lisa Thomas

Parking: Mike Medlin

Volunteer Coordinator:

Winter Festival ONLY - Fire Pits: Scott Cuthbertson



**Town of Fairview
Park-Rec & Event Committee Meeting
May 1, 2018**

The following Parks & Recreation Advisory Committee members were present: Lisa Thomas, Larry Carter, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Mike Medlin, Wendy Nielson, Rita Price and Bill Riffle

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Introduction of Committee Members

Chairman Lisa Thomas welcomed the committee members to the newly formed Park-Rec & Event Committee and asked that each member introduce themselves.

B. Review Duties of Committee

Ms. Thomas reviewed the duties that the committee is responsible for. She asked the committee members to review the Rules of Procedure document and be ready to discuss and vote on it at the next meeting.

C. Discuss Fairview Fall Festival and Winter Festival

Ms. Thomas noted that the Fall Festival will be held on October 6th and the Winter Festival will be on December 8th.

a. Assign Sub-Committee Chairpersons for Festivals

Ms. Thomas asked for volunteers for the sub-committees listed below:

Advertising – Lisa Thomas
Children's Entertainment – Theresa Donaldson
Craft Vendors – Wendy Nielsen

Custodian – Bill Riffle
Decorating – Rita Price
Food Vendors – Todd Donaldson
Music – Lisa Thomas
Parking – Mike Medlin
Volunteer Coordinator - Not Filled
Winter Festival ONLY – Fire Pits – Scott Cuthbertson

D. Discuss Future Additions to Park

Ms. Thomas asked members to suggest amenities they would like to see added to the park in the future as funds are available. Suggestions included: sand volleyball, basketball court, four square games, “porch” type swings around the pond and additional picnic tables in wooded areas. She asked what additional events they would like to see at the park. Suggestions included: Spring festival, Easter egg hunt, music in the park, fishing tournaments, car show, food truck day, movie in the park.

With the monies left over from the fall and winter festivals (approximately \$2,500.00) Scott Cuthbertson suggested checking out costs for a couple of items discussed and bring back to the next meeting. Rita Price will check on sand volleyball court, Scott Cuthbertson will check on picnic tables and Ms. Thomas will check on an outdoor sound system.

Scott Cuthbertson made a motion to set the monthly meeting for the Park-Rec & Event Committee for the first Thursday of each month. Wendy Nielsen seconded the motion. Committee members Thomas, Carter, Cuthbertson, T. Donaldson, Todd Donaldson, Medlin, Nielson, Price and Riffle voted yes (9-0).

Scott Cuthbertson made a motion to adjourn. Wendy Nielsen seconded the motion. Committee members Thomas, Carter, Cuthbertson, T. Donaldson, Todd Donaldson, Medlin, Nielson, Price and Riffle voted yes (9-0).

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this _____ day of _____, 2018