



**Town of Fairview  
Park-Rec & Event Committee Meeting  
May 1, 2018**

The following Parks & Recreation Advisory Committee members were present: Lisa Thomas, Larry Carter, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Mike Medlin, Wendy Nielson, Rita Price and Bill Riffle

Others present: Teresa Gregorius, Town Clerk

**Public Comments**

None

**Items of Business**

A. Introduction of Committee Members

Chairman Lisa Thomas welcomed the committee members to the newly formed Park-Rec & Event Committee and asked that each member introduce themselves.

B. Review Duties of Committee

Ms. Thomas reviewed the duties that the committee is responsible for. She asked the committee members to review the Rules of Procedure document and be ready to discuss and vote on it at the next meeting.

C. Discuss Fairview Fall Festival and Winter Festival

Ms. Thomas noted that the Fall Festival will be held on October 6<sup>th</sup> and the Winter Festival will be on December 8<sup>th</sup>.

a. Assign Sub-Committee Chairpersons for Festivals

Ms. Thomas asked for volunteers for the sub-committees listed below:

Advertising – Lisa Thomas  
Children’s Entertainment – Theresa Donaldson  
Craft Vendors – Wendy Nielsen

Custodian – Bill Riffle  
Decorating – Rita Price  
Food Vendors – Todd Donaldson  
Music – Lisa Thomas  
Parking – Mike Medlin  
Volunteer Coordinator - Not Filled  
Winter Festival ONLY – Fire Pits – Scott Cuthbertson

D. Discuss Future Additions to Park

Ms. Thomas asked members to suggest amenities they would like to see added to the park in the future as funds are available. Suggestions included: sand volleyball, basketball court, four square games, “porch” type swings around the pond and additional picnic tables in wooded areas. She asked what additional events they would like to see at the park. Suggestions included: Spring festival, Easter egg hunt, music in the park, fishing tournaments, car show, food truck day, movie in the park.

With the monies left over from the fall and winter festivals (approximately \$2,500.00) Scott Cuthbertson suggested checking out costs for a couple of items discussed and bring back to the next meeting. Rita Price will check on sand volleyball court, Scott Cuthbertson will check on picnic tables and Ms. Thomas will check on an outdoor sound system.

Scott Cuthbertson made a motion to set the monthly meeting for the Park-Rec & Event Committee for the first Thursday of each month. Wendy Nielsen seconded the motion. Committee members Thomas, Carter, Cuthbertson, T. Donaldson, Todd Donaldson, Medlin, Nielson, Price and Riffle voted yes (9-0).

Scott Cuthbertson made a motion to adjourn. Wendy Nielsen seconded the motion. Committee members Thomas, Carter, Cuthbertson, T. Donaldson, Todd Donaldson, Medlin, Nielson, Price and Riffle voted yes (9-0).

Respectfully submitted,

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Teresa Gregorius  
Town Clerk

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Lisa Thomas  
Chairman

Approved this 7<sup>th</sup> day of June, 2018