

# Town of Fairview

7516 Concord Highway  
Monroe NC 28110

## ZONING PERMIT APPLICATION

### ACCESSORY STRUCTURE ON RESIDENTIAL PROPERTY (Storage building, garage, carport, pool, deck, any structure 12'x12')

_____	_____	<b>\$100</b>	_____
Permit Number:	Date:	Fee Paid:	Check Number:
_____	_____	_____	_____
Applicant Name:	Phone #:	Email:	
_____	_____	_____	_____
Applicant Mailing Address:	City	State	Zip

Property Location \_\_\_\_\_

Property Owner (if different from applicant) \_\_\_\_\_

Tax Parcel Number / Lot # \_\_\_\_\_ Subdivision \_\_\_\_\_

Gross Floor Area of House \_\_\_\_\_

Total Floor Area of Existing Accessory Structures \_\_\_\_\_

Type of New Accessory Building Proposed/Use: \_\_\_\_\_

*\*\*\*Note: A separate application must be completed for each accessory structure*

**Structure Requirements:** Accessory uses or structures, well houses and swimming pools shall be located no closer than five feet to any side or rear lot line if the height of the proposed structure is twelve feet or less. Minimum setbacks must be increased by one foot for each additional foot in height above twelve feet. Horse stables must meet additional minimum setback distances.

	<b>Required</b>	<b>Proposed</b> <i>(to be filled in by applicant)</i>
Side Setback, Left	5'	_____
Side Setback, Right	5'	_____
Rear Setback	5'	_____
Height	<12' (35' max)	_____

*Note: Total lot coverage of all Accessory and Principal Buildings (existing + proposed) on property cannot exceed 40% of the lot area.*

Dimensions of Proposed Accessory Building: \_\_\_\_\_ Area \_\_\_ sq ft

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Accessory Structure Permit

Permit # \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Permit Fee:** Attach check made payable to *Town of Fairview* in amount of **\$100**. Send application/check to Town of Fairview Attn: Ed Humphries 7516 Concord Highway Monroe NC 28110

**Attach The Following:** A copy of a survey which shows: (a) the shape, dimensions and location of the lot to be built upon; (b) the shape, dimensions, use and location of all existing principal and accessory structures on the lot; (c) the shape, dimensions, and location of the accessory or agricultural structure(s) to be placed upon the lot; (d) all setback lines on the lot once the proposed accessory building is completed; and (e) any other information that may be needed to insure that the proposed accessory structure(s) will be in compliance with all applicable provisions of the Land Use Ordinance. The proposed accessory structure may be sketched onto a copy of an existing survey of the property and submitted in lieu of a new plot plan. However, if the proposed structure is to be located very close to the required setback lines, then the applicant may desire a to have a plot plan of the proposed structure done by a registered surveyor to ensure that there are no encroachments.

I hereby certify that all of the information provided for this application and all attachments is true and correct to the best of my knowledge. I further certify that I am familiar with all the requirements of the Land Use Ordinance concerning this proposed use. Any violation of the Land Use Ordinance will be grounds for revoking this permit and any subsequent permit issued by the Town of Fairview.

**APPLICANT SIGNATURE**  
\_\_\_\_\_

**DATE**  
\_\_\_\_\_

**(This portion of the application shall be filled out by the Land Use Administrator)**

Based on the information hereby furnished to me and my knowledge of the Town of Fairview Land Use Ordinance, I hereby

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**LAND USE ADMINISTRATOR**  
\_\_\_\_\_

**DATE**  
\_\_\_\_\_