



**Town of Fairview  
Regular Meeting  
November 9, 2015**

The following Council members were present: Mayor Elizabeth Long, John Biggers, Jerry Clontz, Bradley Purser, and Phil Thomas.

Others present: Joe McCollum, Town Attorney; Darrell Baucom, Financial Officer, Ed Humphries, Land Use Administrator / Town Clerk and Teresa Gregorius, Deputy Clerk

**Agenda Changes**

None

**Approval of Agenda**

Bradley Purser made a motion to approve the agenda. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

**Public Comments**

None

**Reports**

- a) Darrell Baucom gave the financial report.

Mr. Baucom presented the 2015-16 Budget Ordinance Amendment #1 which includes an increase of \$35,000 for the park, \$6,320 for payroll expenses, and \$498 for payroll taxes for a total budget increase of \$41,818.

Phil Thomas made a motion to adopt the 2015-16 Budget Ordinance Amendment #1. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

- b) Ed Humphries gave the Land Use Report.  
c) Jerry Clontz gave the Park and Recreation report.

Mr. Clontz reported that the park groundbreaking went well. Mr. Clontz stated that the Park & Rec committee has discussed putting together a time capsule to be buried at the park. He would like the Council to be thinking of items to include in the time capsule.

- d) John Biggers gave the CRTPO report.

Mr. Biggers reported that the committee has released the first draft of the 2016-2025 Transportation Improvement Projects list and there are nine projects that will impact the county area closest to Fairview, most of which involve Monroe Road and Highway 74. (See Exhibit A)

Mr. Biggers reported that House Bill 927 – Good Roads State has not come out of committee yet.

- e) Tony Helms gave the Monroe/Union County Economic Development Committee report.

Mr. Helms reported that bidding process for the new spec building will begin in February.

### **Items of Business**

- A. Adopt Resolution asking NCDOT to provide funding for Park for DOT required road improvements on Highway 601

Jerry Clontz stated that NCDOT is requiring a turn lane into the park which is estimated to cost approximately \$185,000. This requirement and cost was not a part of the original plans and cost estimate for the park. Mr. Clontz spoke with House Representative Mark Brody who attended the park groundbreaking and this resolution is the result of that conversation. Council discussed content of resolution. Jerry Clontz made a motion to adopt the resolution asking NCDOT to provide funding for DOT required road improvements on Highway 601 for the park. Bradley Purser seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

- B. Approve Fairview Park – Design Amendment #1 In the amount of \$14,000.00

Jerry Clontz stated that Design Amendment #1 is the result of additional design work that was not part of the original contract with Alfred Benesch & Co. but required as a result of NCDOT requiring road improvements and storm water quality or detention facility design. Fifty percent of the \$14,000 amount will be reimbursable through the PARTF grant. Council discussed the amendment. Phil Thomas made a motion to approve the Fairview Park-Design Amendment #1 in the amount of \$14,000. John Biggers seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

- C. Approve Contract from N-Focus for Planning & Zoning Training in the amount of \$825.00

Ed Humphries presented the contract from N-Focus for a Planning & Zoning training session for the town Planning Board. Mr. Humphries stated that as instructed at last

month's meeting, he contacted COG to get the cost for one of their representatives doing a training session. The COG cost would be \$1600.00 to \$2000.00. Mr. Thomas also suggested that Council members be included in this training session. Mayor Long asked if a briefing of new laws passed in the General Assembly could be added to the training session. Mr. Humphries stated that including this to the training session would increase the cost and he would have to inquire as to how much that would be. Mr. Humphries stated that he and Attorney McCollum have kept the Planning Board up to date on the new laws. Phil Thomas made a motion to contract with N-Focus for Planning and Zoning training in the amount of \$825.00 for the Planning Board and Council during the first quarter of 2016. Bradley Purser seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

#### D. Minutes

John Biggers made a motion that the minutes of the October 12, 2015 regular meeting be approved as amended. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

Phil Thomas made a motion that the minutes of the October 12, 2015 closed meeting be approved as amended. Jerry Clontz seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

#### **Council Comments**

Jerry Clontz clarified that the Alfred Benesch & Co. Amendment #1 cost not only included design work for the NCDOT road improvements but also storm water quality or detention facility design work required by NCDWQ and we have received the approved permit for the storm water.

Mayor Long brought up the wording on the NCDOT Resolution passed earlier in the meeting stating that the wording in the last paragraph did not sound correct. Mr. Clontz and Mr. Humphries stated that the resolution was reviewed and revised by Representative Brody.

Mayor Long passed along an invitation from Kevin Pressley, Mayor of Hemby Bridge to attend their annual Christmas festival and lighting ceremony on November 21, 2015 beginning at 1:00 PM.

Phil Thomas complimented Darrell Baucom, Finance Officer, stating that in a discussion with Matt Whitlow, PARTF Representative, Matt stated that the PARTF reimbursement information Mr. Baucom sent in was by the book the first time around. Mr. Whitlow stated that in most cases reimbursement information must be sent back for corrections several times.

Mr. Thomas also thanked everyone who came out in the rain to vote on Election Day regardless of who you may have voted for.

John Biggers questioned Mr. Clontz regarding setting up a contingency plan in case NCDOT does not revise the road improvement requirements. Mr. Clontz stated that once we have the permit approval from NCDOT the bidding process can begin. Once all bids are in for the entire

park project, we can see what funds we have left. Mr. Clontz also stated that any road improvement costs can be included in the PARTF grant reimbursement.

Bradley Purser suggested that the meeting room podium should be relocated to another area so all Council members can see the audience. Mr. Humphries stated he would take care of the matter.

Jerry Clontz made a motion to adjourn. Phil Thomas seconded the motion. Councilmen Biggers, Clontz, Purser and Thomas voted yes (4-0).

Respectfully submitted,

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Teresa Gregorius  
Deputy Clerk

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Elizabeth Long  
Mayor

**Approved this 14<sup>th</sup> day of December 2015**