



# Town of Fairview

## PARK-REC & EVENT COMMITTEE

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### Agenda

January 10, 2018 @ 6:30 p.m.

**Meeting will be in the Council Meeting Room**

1. Call to order ---*Chairman Thomas*
2. Public Comments:
3. Business:
  - Recap 2018 Fall Festival
  - Recap 2018 Winter Festival
  - Wish List for Future Park Projects
4. Approval of Previous Minutes:
  - a. November 1, 2018---Regular meeting
5. Adjourn



**Town of Fairview  
Park-Rec & Event Committee Meeting  
November 1, 2018**

The following Parks & Recreation Advisory Committee members were present: Lisa Thomas, Larry Carter, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Mike Medlin, Wendy Nielsen (left meeting at 7:00 PM), Rita Price and Bill Riffle

Others present: Teresa Gregorius, Town Clerk

**Public Comments**

None

**Items of Business**

A. Winter Festival Sub-Committee Reports

Decorations: Lisa Thomas reported that she had purchased lanterns/candles to go around the pond.

Children's Entertainment:

Custodian: Bill Riffle reported trashcans and walkie-talkies will be ready.

Food: Benton's Crossroads Sunday School – hot chocolate/cookies; Bethlehem Presbyterian – coffee/donuts

Parking: Lisa Thomas will confirm with the Boy Scouts regarding assisting with the parking duties. Mike Medlin will coordinate.

Sound System: Jimmy Huntley will provide sound system and music for \$400

Advertising: Lisa Thomas reported that Gordon's Funeral Home offered to pay for printing. Flyers will be going out to Fairview, Unionville and New Salem. Committee decided to purchase two additional winter festival banners.

Fire Pits: Scott Cuthbertson reported that 36" x 42" screened fire pits cost between \$150-\$200. Committee discussed how many pits would be needed and decided on 4 to 5.

Per Ms. Thomas the program so far will consist of 5-6 tables set up around the pond for various churches; a live nativity scene at the pond; the picnic shelter will serve as Santa's letter writing area; Fairview children will be singing Christmas carols; Santa (Dennis Rushing) will read the Night Before Christmas. Decorating the park will begin on Friday, December 7<sup>th</sup>. Everyone should be at the park by 3:00 PM on December 8<sup>th</sup>.

B. Minutes

Mike Medlin made a motion to approve the September 6, 2018 minutes. Todd Donaldson seconded the motion. Committee members Thomas, Carter, Cuthbertson, Theresa Donaldson, Todd Donaldson, Medlin, Price and Riffle voted yes (9-0).

Lisa Thomas adjourned meeting.

Respectfully submitted,

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Teresa Gregorius  
Town Clerk

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Lisa Thomas  
Chairman

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018